

Job posting: Junior Project Manager – Sabbatical replacement

Starting in July 2017; location is Berlin

Deadline for application: June 2nd 2017

The Renewables Grid Initiative (RGI) is a unique collaboration of NGOs and TSOs from across Europe. We promote transparent, environmentally sensitive grid development to enable the further steady growth of renewable energy and the energy transition.

RGI is looking for a Junior Project Manager focussing on communication and event organisation. The position will be limited to one year, an option to prolong is not excluded. The successful candidate should fit well into our open and international team of smart, driven and creative individuals, bridging intercultural divides between the corporate and non-governmental world. The selected candidate will be based in Berlin and will work on a wide range of tasks including:

- Coordinating our 'Good Practice of the Year' award
- Writing newsletters and press releases
- Developing brochures/publications
- Maintaining our website and contributing to our social media channels
- Organising workshops, conferences and webinars
- Contributing to our 'Energy Regions in Transition' work stream
- Supporting the RGI team in other on-going projects
- Performing other day-to-day duties as required

Qualifications

RGI seeks candidates that actively generate and implement ideas. The ideal candidate should possess the following professional qualifications, experience and personal attributes:

- University degree in a relevant field (e.g. communication, political science, European studies)
- Experience in communications/PR: writing press releases, developing publications, professional use of social media (esp. twitter, LinkedIn, Instagram)
- Experience in event organisation
- A good understanding of European environmental and energy legislation and the energy sector in general

- Ability to work independently as well as in a team, efficiently structure own work
- Excellent written and verbal communication skills in English, at least one further European language highly desirable
- Strong interpersonal skills
- Fast learner with ability to quickly understand new issues

What we have to offer

- We are a small international and diverse team
- We are young, growing and continuously inventing something new
- We interact with partners in 10 different European countries
- We are operating at the heart of an exciting industry that's currently undergoing a massive transition
- We work at the interface of corporate energy, non-governmental organisations and policy

Please address your application to Antonella Battaglini, the CEO of RGI, include your CV and a letter of motivation in which you indicate expected salary, first possible available date and references. Send your application per email not later than June 2nd 2017 to Sylvia Kessler (sylvia@renewables-grid.eu).